

WESTBORO EXECUTIVE PARK

TENANT MANUAL

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INTRODUCTION

Welcome to Westboro Executive Park!
From all of us at Jones Lang LaSalle, we would like to thank you for your patronage.

This Tenant Handbook has been designed to provide you with all the building information, procedures and policies that will help to provide you with a pleasant work environment.

Westboro Executive Park is owned by Albany Road Asset Services LLC. As the owner's agent, Jones Lang LaSalle is responsible for the management of the project. Transwestern | RBJ is the leasing agent.

This Tenant Handbook should be made available to all individuals within your company responsible for coordination of activities within the building. Although the procedures that follow have been developed using Jones Lang LaSalle's experience in building management, changes may occur. Therefore, we will be providing updates and revisions as necessary. Should you have any questions or need additional information, please feel free to contact the Management Office at 508-366-0800